

# **Middle Fork Willamette Watershed Council Board of Directors Meeting**

**30 Sept, 2009  
Pleasant Hill, OR  
6 PM**

Present: Don Hampton, Chuck Davis, Eve Montanaro, Gregg Vollstedt, Debbi Dalrymple, Bill O'Sullivan

- I. Welcome and review agenda – Chuck Davis
  - Agenda approved as written by consensus.
- II. Approval of the minutes of the August 26 BOD meeting – Chuck Davis
  - The minutes of the August 26, 2009 meeting were approved as written by consensus.
- III. Board Member Announcements – BOD Members
  - Bill O'Sullivan reported that BLM hired a new Fisheries Biologist: Steve Lieehardt, and a new Hydrologist: Jan Robbins.
  - Chuck Davis said the Springfield Mill Race project is in process, nothing new to report at this time.
  - Eve Montanaro reported that there is no damage to the restoration projects in the area of the Tumblebug Fire. The fire burned approximately 14,000 acres and is in mop-up stage due to the cool, wet weather that came through this week.
  - The Buck Creek bridge work is now complete.
  - The Indigo Springs work will be completed soon.
  - LWD (large woody debris) placement on the Main stem Middle Fork will begin on Oct 5 with the helicopter working off the FS 21 road.
- IV. Executive Director Update – Eve Montanaro
  - Eve intends to complete a monthly report for the BOD.
  - Grant request was submitted to the National Wildlife and Fish Foundation for invasive weed survey and treatment.
  - The annual report was completed for DEQ.
  - OWEB Grant cycle begins Oct 19. Fish passage survey project will be submitted.
  - Nicole will start full time Oct 12.
  - Watershed Education Program proposal will be submitted on October 19.
  - Starting the 2<sup>nd</sup> year of Funding from the National Forest Foundation. Targets, indicators and monitoring are emphasized.
  - In the process of developing a monitoring strategy using GIS for the Model Watershed Project.
  - Eve and Nicole and others will attend the Network of Oregon Watershed Councils in Klamath Falls, Oct 27-30.
  - Flood Plain Feasibility Study being done with the US Army Corp of Engineers.
- V. Office Warming Party – Eve Montanaro for Stephanie Schroeder
  - Planning continued for the office warming party. Attendees agreed to provide additional names and addresses of invitees to Eve who is working with Stephanie.
  - Invitations will be ready to go out next week.

- We are still looking for donation items for door prizes. Gregg Vollstedt volunteered to donate blueberry and huckleberry plants.
- Don and Chuck requested a stack of invitations to give to individuals in their associations.

VI. Employee & Council Policies – Eve Montanaro

- Changes were presented and discussed in Supplement B “Revisions to the Employee Handbook Policy”.
- Recommendation #2 involves establishing a cap for unused paid. Eve will explore options for establishing a cap with Bent Ericksen & Associates and make a recommendation to the Board.
- All changes in Supplement B were approved by consensus.

VII. Employee Incentive Program – Eve Montanaro

- Chuck Spies is doing research on various types of programs for the BOD to evaluate.
- A performance evaluation will be used to evaluate staff and can be used as part of the incentive program.
- This will be the subject of ongoing discussions.

VIII. Next BOD Meeting

4 November, 2009  
Lowell, OR  
6-8 PM

Meeting adjourned 8:15 PM

Debbi Dalrymple  
Fill-In Notetaker